How to Schedule in Upswing

1. Visit northcarolina.upswing.io
2. Under "Select School", choose North Carolina Central University
3. Click "Log In Now!"
4. You will be redirected to the NCCentral Login Page. Log in using your NCCU credentials
5. Click the "Home" tab
6. Select "Meet with a Tutor"
7. Under "Search for a Subject or Coach" Either type in the Course for which you need Tutoring and select the Tutor or search the Tutor you would like to meet with.
8. Find the Date and Time frame in which you are available and once it is highlighted blue, choose "Select a time"
9. Choose the Subject, Time, and Duration.
10. Click "Schedule".
11. You will receive an email confirmation. When your appointment time comes, log in to northcarolina.upswing.io. You can join the appointment from your home page.

TUTORING
&
SUPPLEMENTAL
INSTRUCTION

NORTH CAROLINA CENTRAL UNIVERSITY